

Annual Parish Compliance Report
To be submitted to the Diocesan Hierarchy at the end of each calendar year

From: _____
Rector

Parish: _____

Diocese: _____

To: _____
Diocesan Hierarchy

Date: _____

This report documents our parish's compliance with the "Policies, Standards, and Procedures of the Orthodox Church in America on Sexual Misconduct" ("PSP"), as adopted by the Holy Synod of Bishop at the Fall 2013 Meeting.

1. Has the parish council documented adoption of the PSP and indicated so in the parish council minutes? (A parish is required to do this **only once**. It is not necessary to formally adopt the PSPs every year, however, it is advisable that a review of the PSPs occur annually at the general parish or council meeting) [PSP 4.02b]

___ Yes ___ No Date of adoption _____

2. Are criminal history background checks* being conducted on all individuals who have more than incidental contact with children [PSP 11.02] :

Priests	___ Yes ___ No
Deacons	___ Yes ___ No
Subdeacons	___ Yes ___ No
Readers	___ Yes ___ No
Church school teachers	___ Yes ___ No
Youth workers	___ Yes ___ No

3. Has the parish implemented the OCA screening program (as found www.oca.org/about/sexualmisconduct) of **new applicants (and volunteers working less than 2 years)** for positions that involve primarily unsupervised activity with children and adolescents (e.g. church school teachers, camp counselors, youth advisors, mentors)? [PSP 11.03]

- a. Application for youth work ___ Yes ___ No
- b. Interview of applicant ___ Yes ___ No
- c. Reference checks ___ Yes ___ No
- d. Criminal history background check ___ Yes ___ No
- e. Driver history check (if applicable) ___ Yes ___ No
- f. All documentation of the above should be kept on file in a secure location at the parish. Is this being done? ___ Yes ___ No

*The OCA now recommends the background check company Protect My Ministry which specializes in working with faith organizations. Their website is www.protectmyministry.com

Updated 7.18.16

4. Have all youth volunteers (camp counselors, youth advisors/mentors, church school teachers, etc.) received training and education on the prevention of sexual abuse of children, **once every three years**? (eg. Stewards of Children, Boy Scouts of America, or other program approved by the Ruling Bishop)? [PSP 14.01]

Yes No Not applicable, explain why: _____

5. Is the parish providing general supervision and following the two-adult policy ? [PSP 13.01]

Yes No Not applicable, explain why: _____

If no, please explain what alternative the parish employs to avoid children being left alone with one adult. If the two adult policy is not applicable, please explain why.

6. Has the parish adopted a transportation policy? [PSP 13.05] Yes No Not applicable

7. Have all YOUTH VOLUNTEERS **and** PARISH COUNCIL MEMBERS been given a copy of the abbreviated version of the PSPs? Yes No

a. Have they certified in written form their commitment to comply with the PSP, such certification being kept in parish files? Yes No

If you answered "No" to any of the above questions, please explain why.
